

Kentucky Consumer Conference Volunteer Form 2016

NAME: _____

ADDRESS: _____

Phone #: _____ EMAIL: _____

What is the best way to contact you? _____

Are you staying the night before the conference? YES NO

Are you planning to be at the conference for the whole time? YES NO

If no, what hours will be you be available to volunteer? _____

Do you want to be able to attend workshops in addition to volunteering? YES NO

Circle all Volunteer Roles you would like to do:

BAG STUFFER – A position BEFORE the conference where you help us put all the swag in the bags. We MUST be able to contact you to come in at an as-yet-undetermined date to help with this.

RETAIL SETUP- Do you have retail skills? Have you placed items for sale before? We need your help carrying in and setting up items for sale at the conference. T-shirts, decks of cards, and more types of swag will be available that day. We need you the evening of May 26th and potentially early on May 27th. Please make sure we have a way to contact you! MUST be physically able to lift 20-30 lbs repeatedly!

ROOM FACILITATOR – Good for someone organized, comfortable speaking in front of others, who can be independent. Helps get everyone seated in a room for a workshop, introduces the speaker, encourages everyone to complete evaluations at the end. Gives out presenter gift at end of session.

TROUBLESHOOTER – Several needed for every transition- in between workshops, into and out of lunch, etc. They answer questions like “where is the bathroom” to “where is this workshop” to “where can I smoke”. Troubleshooters need to be at the conference as early as possible to get oriented with the location and to where we have things. Map reading skills, good at giving out directions, comfortable with crowds and speaking to strangers.

REGISTRATION – Arrive really early – 7:00am – to get the table set up, and start helping people get through the registration line in an efficient manner. Handing out bags, etc. is also helpful. Good organization skills, good reading and writing skills, able to handle crowds and lines.

RETAIL ASSISTANT – Must have good math skills, be able to count change, and be able to handle people standing in lines in front of you.

VENDOR ASSISTANT – Comfortable talking to corporate partners, outgoing, organized. Must have completed NAMI Lexington Volunteer Orientation to be eligible for this position.