

Team Captains can personalize their team’s URL (website link) and edit their fundraising goal at any time. Follow the instructions below.

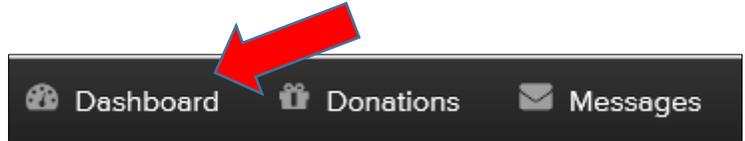
Login

Go to your NAMIWalks website and click the LOGIN button at the top of your screen. Log in with your username and password.



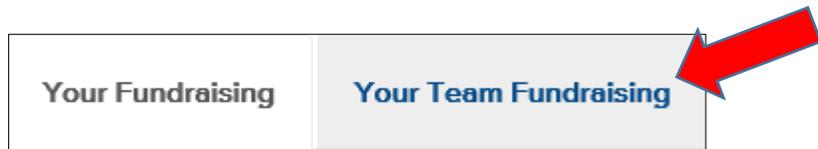
Step 1:

Always click **Dashboard** on the top menu bar of your page to get to the “back end” of your website.



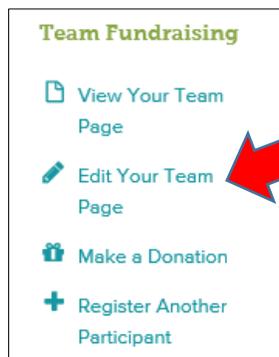
Step 2:

Next click the **Your Team Fundraising** tab.



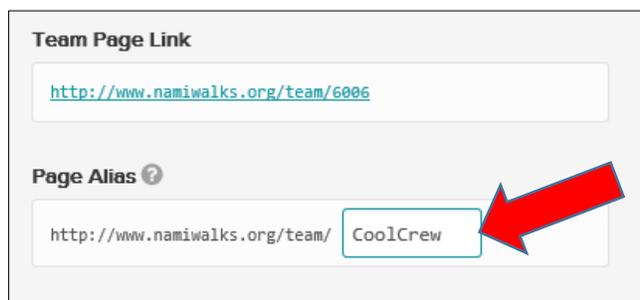
Step 3:

Now click **Edit Your Team Page** in the **Team Fundraising** box on the right.



Step 4: Customize Team URL

In the **Team Page Information** box, you can create a personalized URL to your team’s NAMIWalks page. Type in how you want to personalize it under **Page Alias**. Do not use spaces. A Best Practice is to use all or part of your team name plus the year. *Example: CoolCrew2016*



Step 5: Change Team Goal

Scroll down to find the **Team Fundraising Goal** box. Type in your new goal here. You may change your goal as often as you like, and increase it whenever you reach it.



Step 6:

Always remember to click **Save Changes**.

